



FY 2020 Final Report Guidance

WEBINAR BEGINS AT 10:30 A.M. EST

Dan Katona and Dia Foley
Ohio Arts Council



AGENDA

1. Walkthrough OAC Final Report updates for FY 2020
2. OAC's approach to budget fluctuations
3. Q&A



Dan Katona
Deputy Director



Dia Foley
Investment Director

HOW WE GOT HERE



State Funding

An historic \$34.5 million allocated to the OAC through the 2020-21 state budget



Federal Funding

More than \$1 million annually from the National Endowment for the Arts with \$0 spent on administration



Match Ratio

Every \$1 of OAC funding leverages an additional \$44 in communities across the state



Totals

1,003 total grants were awarded in FY 2020 to Ohio artists, nonprofits, and schools

RECENT CHANGES

OAC grants-related responses to COVID-19 crisis to-date:

- **March 13:** Proactively issuing partial payments (381 grantees, \$3.53 million)
- **March 20:** Moving to virtual panel meetings to preserve public review process (TeachArtsOhio, ArtsNEXT, Traditional Arts Apprenticeship, ArtSTART)
- **March 24:** Extending off-year updates for operating support grantees and DataArts reports
- **April 17:** relaxing early Final Report submission process

RECENT CHANGES



CHANGES TO FINAL REPORT PROCEDURES – FY 2020

OVERALL GOALS

1. **Earlier** submission
2. **Easier** completion
3. **Flexibility** around changes
4. **Data** on COVID-19 impact captured quickly

CHANGES TO FINAL REPORT PROCEDURES – FY 2020

Assumption:

My organization has made substantive changes to its OAC-funded project in response to the COVID-19 crisis (e.g. cancelled or scaled back events, moved in-person activities to online, etc.).

Grants to organizations via Sustainability, Arts Access, ArtSTART, ArtsNEXT, Capacity Building, Building Cultural Diversity, Artists with Disabilities Access Program (ADAP), Ohio Artists on Tour, Arts Partnership, Statewide Arts Service Organizations (SASO), Fund Every County, and TeachArtsOhio.

CHANGES TO FINAL REPORT PROCEDURES – FY 2020

Assumption:

My organization has made substantive changes to its OAC-funded project in response to the COVID-19 crisis (e.g. cancelled or scaled back events, moved in-person activities to online, etc.).

Will vary dramatically according to organization, program, project type, timing, etc.

CHANGES TO FINAL REPORT PROCEDURES – FY 2020

Assumption:

My organization has made substantive changes to its OAC-funded project in response to the COVID-19 crisis (e.g. cancelled or scaled back events, moved in-person activities to online, etc.).

Focus today is on activities/events actively being funded by OAC dollars in FY 2020 (including operating).

CHANGES TO FINAL REPORT PROCEDURES – FY 2020

Assumption:

My organization has made substantive changes to its OAC-funded project in response to the COVID-19 crisis (e.g. cancelled or scaled back events, moved in-person activities to online, etc.).

Focus is on changes made between March 1 and June 30, 2020, in response to the outbreak itself, subsequent state directives put in place, and/or social distancing recommendations that have grown from those directives. Wide net.

CHANGES TO FINAL REPORT PROCEDURES – FY 2020

Assumption:

My organization has made substantive changes to its OAC-funded project in response to the COVID-19 crisis (e.g. cancelled or scaled back events, moved in-person activities to online, etc.).

Just a sampling of possible changes; your changes may vary. No comprehensive list of what qualifies. You, your board, your staff, your volunteers know your community best, its needs, the approach that will be most viable and successful.

CHANGES TO FINAL REPORT PROCEDURES – FY 2020

1. Should we try to reschedule our activities to occur before the end of this fiscal year (June 30)?

No. Grantees who have cancelled or curtailed activities should assume that state directives, social distancing restrictions, and other measures will continue to affect operations through the end of the state's fiscal year, making rescheduling impractical. **In almost all cases**, even with recent changes or cancellations, **your organization should complete its Final Report now** (except Sustainability) and note what expenses have been incurred up to this point; OAC staff will advise you if they have questions or concerns that prevent them from processing your report for final payment.

CHANGES TO FINAL REPORT PROCEDURES – FY 2020

2. Should we extend our project's end date to beyond June 30?

No. Organizations that determine that events and activities that can be rescheduled to take place after July 1 are encouraged to explore those possibilities. However, **receipt of your OAC funding will** – in nearly every case – **not be made contingent on that rescheduling.** Instead, grantees with cancelled events during March, April, May and/or June are advised to file their Final Reports now and describe what activities did occur (see below), not delay events and ask for extensions. The economic health of the State of Ohio will be improved if the remainder of grantees' funds can be processed sooner rather than later.

CHANGES TO FINAL REPORT PROCEDURES – FY 2020

2. Should we extend our project's end date to beyond June 30? (cont.)

NOTE: In some cases, organizations with cancelled activities will be permitted to apply OAC funds to work associated with **the preparation for** those activities – staff time, marketing, supplies, etc. – even if they did not ultimately take place.

CHANGES TO FINAL REPORT PROCEDURES – FY 2020

3. Due to recent events, our Grant Agreement no longer accurately describes the events we carried out. Does it need to be amended?

In most cases, no. If the text of your Grant Agreement is highly specific about events or activities to be carried out that have now been affected, it should be updated before your Final Report is filed. To review your Grant Agreement, visit the “View Current/Past Awards” tab in ARTIE, and click “Open” under the Grant Information column. Your description appears in the third paragraph (which begins, “Whereas, between [date] and [date], [your organization] will...”). But **only in situations where this language no longer describes your organization’s work during the project period should a revision be made.**

CHANGES TO FINAL REPORT PROCEDURES – FY 2020

4. Completing our Final Report in ARTIE will be difficult right now given staff unavailability, missing or hard-to-access resources, and/or other challenges. How should we proceed if we cannot complete it, or need an extension?

Grantees are encouraged to file Final Reports as soon as possible, even if data is incomplete, in order to allow additional funds from the OAC to flow out into Ohio communities, to arts organizations, and to artists. In cases where incomplete or inaccessible data makes full Final Report accounting problematic (e.g., total attendance numbers for the year, up-to-date spending figures, etc.), grantees are encouraged to indicate that they will have additional data to provide at a later date, and file their report as-is. Instructions for how to provide additional details at a later date will be provided on a case-by-case basis. OAC staff will make determinations as to which Final Reports can be processed for payment as submitted, and which are so incomplete that additional details must be sought prior to issuing final payments. Final Report extensions should only be requested as a last resort.

CHANGES TO FINAL REPORT PROCEDURES – FY 2020

5. What if our organization's income during the grant period do not meet its 1:1 cash match requirements?

Grantees should complete their Final Report and note matching income as they normally would, even if it is below the dollar amount required by the 1:1 match needed in most grant programs and specified on your Grant Agreement.

CHANGES TO FINAL REPORT PROCEDURES – FY 2020

6. How soon can we submit our Final Report and receive payment?

For many grantees, right away – the sooner, the better! Grantees in Arts Access, ArtSTART, ArtsNEXT, Arts Partnership, TeachArtsOhio, Capacity Building, Building Cultural Diversity, Artists with Disabilities Access Program, Ohio Artists on Tour, Big Yellow School Bus, Statewide Arts Service Organizations, Fund Every County, and Traditional Arts Apprenticeships can submit **now**.

CHANGES TO FINAL REPORT PROCEDURES – FY 2020

6. How soon can we submit our Final Report and receive payment (cont.)?

Normally, the OAC does not process Final Reports earlier than 30 days prior to grant end dates. In response to the COVID-19 crisis, **this year we have relaxed that early acceptance policy**, and for all grant programs except for Sustainability, **as of April 20** all FY 2020 grantees are eligible to turn in Final Reports immediately, regardless of original project end date. Staff will then work to process them in an expedited fashion, speeding committed funding to grantees.

NOTE: Due to their size and number, **Sustainability grants are not yet eligible for early Final Report submission**; staff is working diligently to create as early a submission process as possible for these grantees. Details will be provided as they become available.

CHANGES TO FINAL REPORT PROCEDURES – FY 2020

7. Will my FY 2020 OAC grant amount be reduced?

A state budget shortfall is predicted, meaning some agency cutbacks may occur. As it has in the past under such circumstances, the OAC is working with the State of Ohio to **protect existing awards**, diverting unallocated funds wherever possible, and thus eliminate or reduce the amount that any current grantee's award may need to be reduced. If any reductions are ultimately unavoidable, the process for determining such adjustments will be transparent, and details will be shared as soon as available.

CHANGES TO FINAL REPORT PROCEDURES – FY 2020

8. How can I let the OAC know about the changes to our programming since the crisis began?

Final Report forms have been revised to include questions that describe some of these changes. Grantees are now being asked to indicate whether or not, as a result of the evolving COVID-19 crisis and accompanying stay-at-home and other directives, they have taken, or will take, a variety of measures related to staffing and programming. Full and accurate reporting of grantee hardships brought about by this crisis will be important in understanding where and how the agency can best provide future resources.

CHANGES TO FINAL REPORT PROCEDURES – FY 2020

Final Report additions in ARTIE include:

1. Estimates of **personnel changes** – layoffs, furloughs, cancelled contracts (full-time staff, artists, teaching artists, other contracted workers)
2. Estimates on **funds now not being paid** to these workers
3. **Events/activities** that have been cancelled/delayed/rescheduled/moved to a virtual space
4. Changes in **earned and contributed income**
5. **Details** about how your staff/organization/community has been affected so far, responses taken, and immediate/longer-term recovery plans

Submit tab: **will you need to add additional details** to other sections of your Final Report at a later time?

CHANGES TO FINAL REPORT PROCEDURES – FY 2020

9. Have there been any changes to FY 2021 programs?

No. At this time there have been no changes to the slate of grant programs available for next fiscal year, with activities beginning July 1, 2020. Grant panels are proceeding forward, the OAC board is preparing to review recommendations at its summer meeting and allocate agency funds as appropriate, and the agency looks forward to funding another slate of fantastic activities next year, needed in our state now more than ever.

CHANGES TO FINAL REPORT PROCEDURES – FY 2020

10. What if part of our OAC award includes funding from the National Endowment for the Arts?

As of FY 2020, only a handful of OAC grantees fall into this category (your organization was notified at the time of its award if this applied). If you have questions about how to proceed with your Final Report process, contact Dia Foley directly via email (Dia.Foley@oac.ohio.gov).

APPROACH TO FEDERAL CARES ACT FUNDING

Is the OAC receiving new NEA funds via the CARES Act? How will they be spent? Is a new application process being developed?

Arts Groups, Facing Their Own Virus Crisis, Get a Piece of the Stimulus

Emergency Relief Package Provides For Tens Of Millions In Funds To Help The Arts

National Endowment for the Arts to Distribute \$75 million in Relief Aid to Arts Organizations in Need

APPROACH TO FEDERAL CARES ACT FUNDING

Is the OAC receiving new NEA funds via the CARES Act? How will they be spent? Is a new application process being developed?

The NEA was allocated \$75 million via the CARES Act, and of that, 40 percent (\$30 million) must be reallocated to state and regional arts organizations, including the OAC. Ohio is slated to receive approximately \$517,000 to help offset losses being experienced in its arts sector. The OAC intends to use these funds to bolster our ongoing support of existing grantees, thereby mitigating the damage of anticipated state-level cuts. This approach can take effect immediately, is administratively lean, requires the development of no additional application process (or subsequent awardee reporting), and honors our existing commitments to current grantees and their valuable work. We can think of no more effective or efficient way to support the incredible work of Ohio's artists and arts educators than to support the organizations they work with the most, and continue efforts aimed at sustaining their operations during this challenging time.

CONTEXT



Artists Served

FY 2019 Final Reports show OAC funds being used to support 183,410 artists



Counties Served

FY 2020 OAC grants made in all 88 Ohio counties



New Applicants

267 organizations were new to grant programs in FY 2020

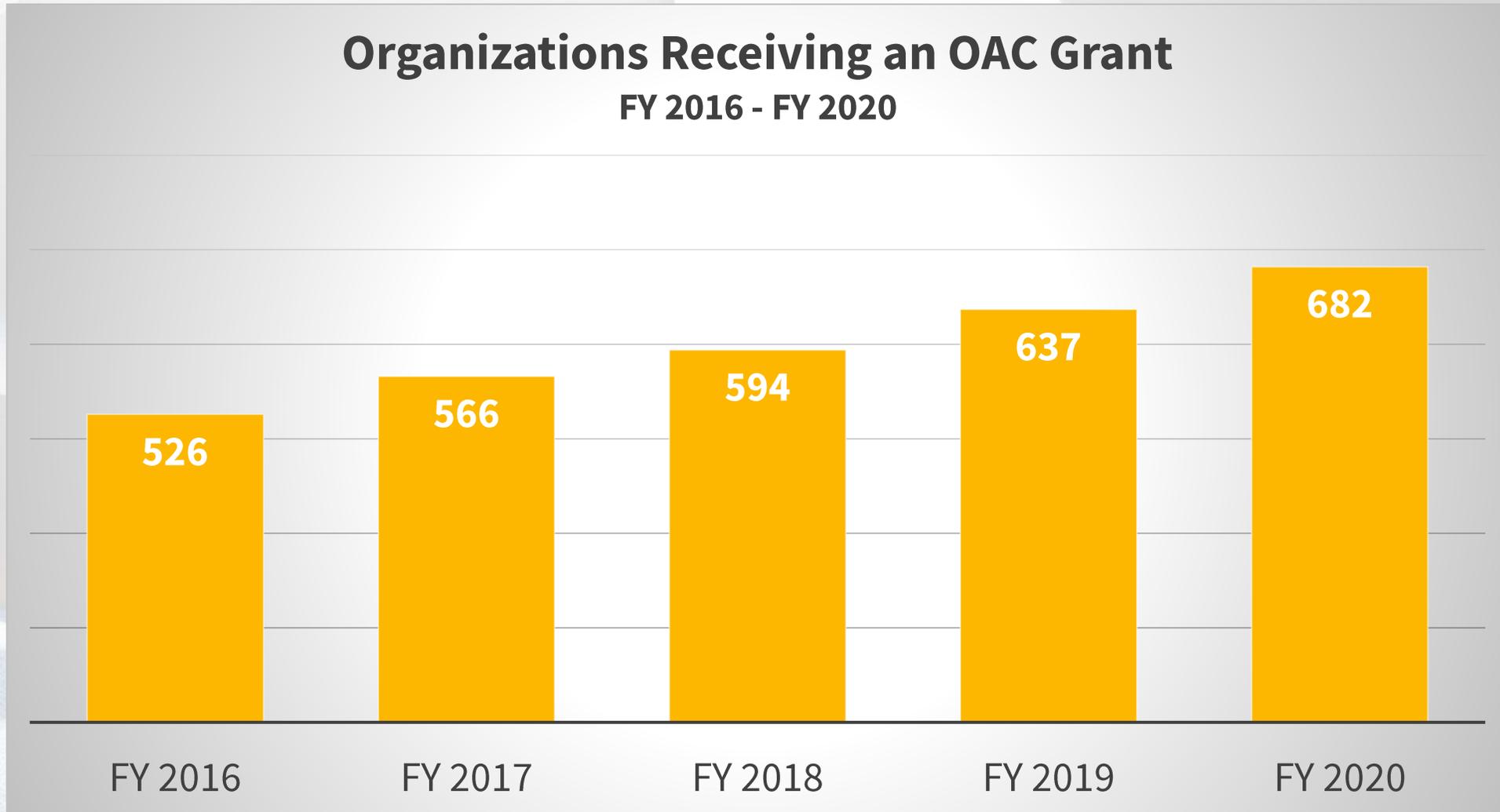
GRANT STATISTICS



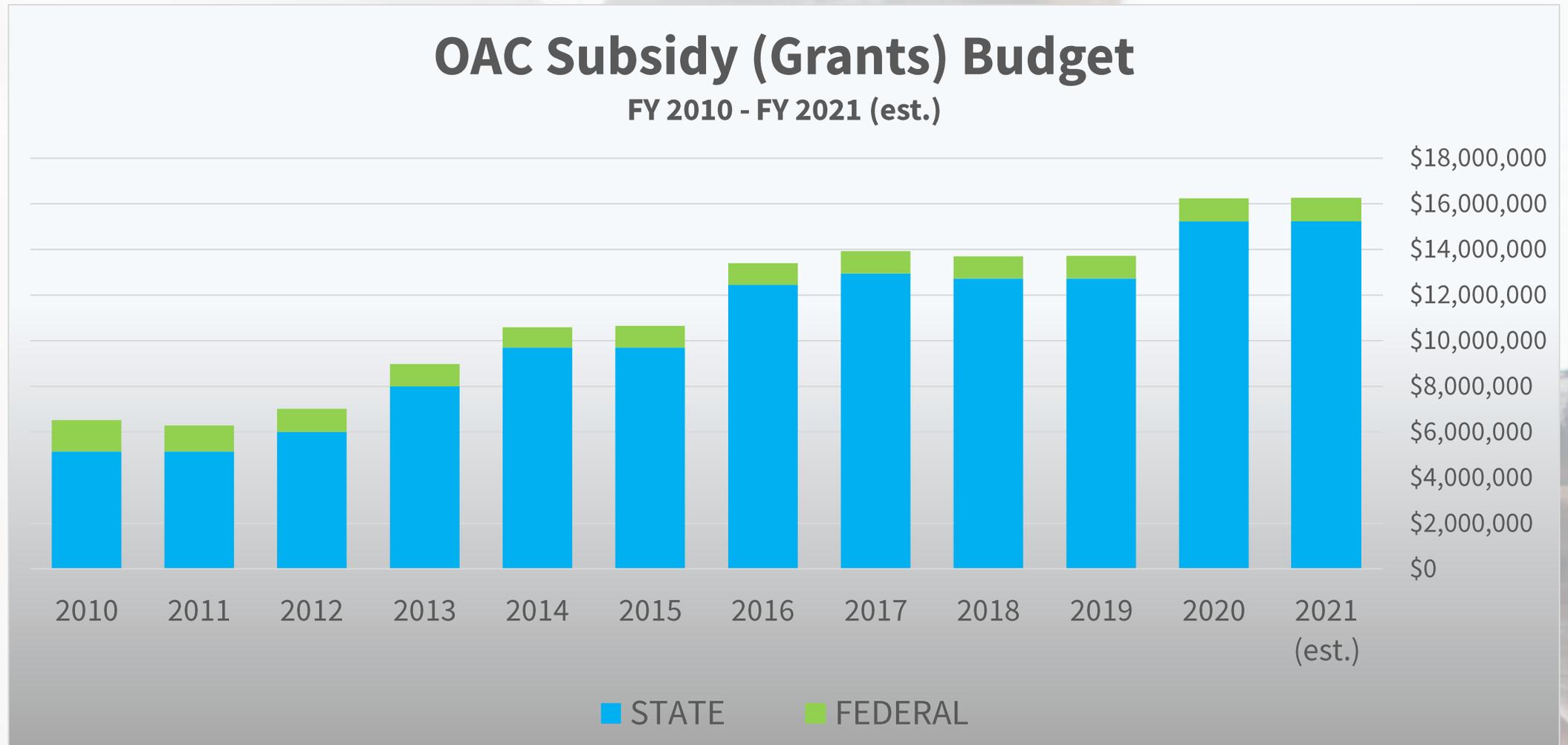
GRANT STATISTICS

Organizations Receiving an OAC Grant

FY 2016 - FY 2020



RECENT BUDGET HISTORY



QUESTIONS?



Email us:

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VISIT OUR COVID-19 RESPONSE PAGE

Text from today's slides, a link to a recording of today's webinar, links to outside COVID-19 resources from around the state and nation, and future OAC updates can all be found on our website at:

oac.ohio.gov/About/Coronavirus-Updates

Ohio Arts
COUNCIL 

**COVID-19
RESPONSE**

Updates, FAQ, and
resources for the arts and
cultural sector.

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