

## OHIO ARTISTS ON TOUR FEE SUPPORT REQUESTS

The Ohio Arts Council believes that the arts and cultural assets are important contributors to the quality of life in a particular place and important economic drivers for a region and the state. Ohio Artists on Tour fee support enables Ohio's arts organizations to tap into the creative potential of Ohio artists to enrich their programming and the vitality of their communities. To learn more about the many talented touring artists listed in the Ohio Artists on Tour Directory visit [www.oac.state.oh.us/search/ArtistsOnTour/](http://www.oac.state.oh.us/search/ArtistsOnTour/).

### WHO MAY APPLY

Organizations applying for funds to present an artist listed in the directory must be incorporated in Ohio and be located in Ohio. Applicants must intend their program or project to be nonprofit. Refer to [Appendix A: Legal Requirements and OAC Rules](#) listed in the *Guidelines*.

### How to Apply

#### Sustainability and Arts Access Program Applicants

- You are not required to complete an additional application to apply for Ohio Artists on Tour funds, see request process below.
- Outreach activities are not required; however, they are highly encouraged.
- Engagements must be marketed to the general public.

#### Organizations not applying to Sustainability or Arts Access programs.

- Applicants will be required to complete a Special Organization Application through the [OnLine Grants Application](#) (OLGA).
- Applicants must contact the [Office of Grants Administration and Constituent Services](#) to request access to the application.
- At least one outreach activity is required to receive funding.
- Examples of outreach activities: master class, lecture/demonstration, school performance or workshop.
- Engagements must be marketed to the general public.
- Support material list
  - Signature page
  - One-paragraph biographies of key administrative staff
  - List of board members and their professional affiliations

- Maximum of five pieces, no more than two years old, from the list below:
 

annual report	press clippings
audience survey	press release
invitation	program
newsletter	season brochure

## How to Apply

### All Applicants

- All requests are on a first-come, first-served basis;
- Contract Summary Page is required for each request;
- Multiple requests may be submitted per the following funding *Guidelines*:
  - Presenters may request one third of an artist/ensemble's fee including travel, lodging and outreach activities.
  - Maximum request is \$10,000 per contract.
  - Maximum grant award is \$15,000 per organization.
  - A fully executed contract for each request must be submitted to the Ohio Arts Council. Each contract should include dates of engagement, contracted fee, number of performances and outreach activities if applicable. Each contract must be signed and dated by the presenter and artist or artist management.
  - If a grant award is made a final report will be required prior to receiving the funds.

### Timeline

All engagements must take place between July 1 and June 30. For additional information contact your regional [program coordinator](#).

Contract summary page is available	March 1
First day to review contract summary pages	April 1
Last day to submit contract summary pages	May 1 unless funds have been depleted
Last day to submit special organization application	May 1
Last day to submit special organization support materials and signature page	May 8
Final date to submit fully-executed contracts	May 15
Grant award announcement	Mid- to late July
Grant agreement mailed	Mid-August